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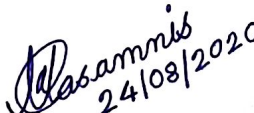
Meeting of Internal Quality Assurance Cell (IQAC) is scheduled online via Google Meet as follows

Day/Date: Monday, 31/08/2020
Time: 3.00 pm

AGENDA

1. Review/Confirmation of Minutes of previous IQAC Meetings

2. Action Taken Report of previous IQAC Meetings

3. Report on Quality Objective Parameters Set Targets not: All HODs
   achieved by the Department and planning to achieve it

4. Quality objective parameters targets for session 2020-21:   Dr. Padma Adane
                                                                    ISO, MR

5. Introduction of new programs from session 2020-21:   Dr. Avinash J. Agrawal
                                                                    Dean Academics

6. E-governance Report: Dr. Preeti Voditel
                                                                    In charge, JUNO

7. Organization of International Conferences
   a. Information Systems, Data Science and Computing   Dr. M. B. Chandak
   (ICDIC-2020)   HOD, CSE
   b. Electronic Systems, Signal Processing and Computing   Dr. Rajesh Raut
   Technologies (ICESC-2020)   HOD, EC

8. Any other agenda with permission of Chair

Hasamnis
24/08/2020

Dr. (Mrs.) Meghana A. Hasamnis   **Dr. Rajesh S. Pande**
Member Secretary, IQAC   **Principal and Chairman, IQAC**

SHRI RAMDEOBABA COLLEGE OF ENGINEERING AND MANAGEMENT, NAGPUR-13

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 03/09/2020

Minutes of the Meeting, Dated: 31/08/2020

A meeting of Internal Quality Assurance Cell (IQAC) was held on 31/08/2020 at 3.00 pm Online via Google Meet.

Following members and invitees were present

1. Shri. Govindlal Agarwal, Hon'ble General Secretary, RCOEM, Nagpur
2. Dr. Rajesh S. Pande, Principal and Chairman, IQAC
3. Dr. Rajendra M. Patrikar, Professor, Center for VLSI and Nanotechnology, VNIT, Nagpur
4. Dr. Priya Wanjari, Principal, Santaji Mahavidyalaya, Nagpur
5. Dr. S. D. Mohgaonkar, Dean Second Shift
6. Dr. K. N. Agrawal, Professor, Mechanical
7. Dr. M. B. Chandak, HOD, CSE
8. Dr. Avinash J. Agrawal, Dean Academics
9. Dr. A. A. Aghase, Controller of Examinations
10. Prof. Aarti Karandikar, Assistant Professor, CSE
11. Dr. P. D. Adane, Management Representative, ISO
12. Dr. P. S. Voditel, Incharge, ERP
13. Dr. Pallavi K. Parlewar, NAAC Coordinator
14. Prof. Nikhil Damle, Registrar
15. Mr. Rakshit Bhagwat Kathawade, VIII Sem, CSE
16. Ms. Varsha Ashok Yadav, IV Sem, MBA
17. Dr. (Mrs.) Meghana A. Hasamnis, Member Secretary, IQAC

Invitees:

18. Dr. R. B. Raut, HOD, EC
19. Dr. D. Mehra, HOD, Humanities
20. Dr. D. S. Adane, HOD IT
21. Dr. (Mrs.) A. A. Khurshid, HOD, EN/EDT
22. Dr. Chandan R. Vichoray, HOD, DMT
23. Dr. P. D. Pachpor, HOD, Civil
24. Dr. V. T. Barhate, HOD, Electrical
25. Dr. Amit Anurag, HOD, Physical Education
26. Dr. A. V. Bharati, HOD, Chemistry
27. Dr. M. M. Gupta, HOD, Mechanical
28. Dr. Y. M. Sonkhaskar, Dean SRC
29. Dr. Rupesh Pais, Dean R&D

30. Dr. Sanjogta Meshram, Incharge, First Year
31. Dr. A. S. Chatpalliwar, Associate Professor, Industrial

Member Secretary, IQAC welcomed all to the meeting.

At the outset Dr. (Mrs.) Meghana A. Hasamnis, Member Secretary, IQAC welcomed External IQAC members, Dr. Rajendra M. Patrikar, Professor, Center for VLSI and Nanotechnology, VNIT, Nagpur, Dr. Priya Wanjari, Principal, Santaji Mahavidyalaya, Nagpur to the meeting. She welcomed Shri. Govindlal Agarwal, Hon'ble General Secretary, RCOEM, Dr. Rajesh S. Pande, Principal and Chairman IQAC, IQAC Members, Head of the Departments, Deans and all invitees for the IQAC meeting.

Thereafter, the agenda items were taken up for discussion with the permission of the Chair.

Agenda 1: Review/Confirmation of Minutes of previous IQAC Meetings

Member Secretary, IQAC presented the Minutes of the previous IQAC Meetings dated 03/02/2020 and 25/04/2020. All members unanimously confirmed and approved the minutes of the previous meetings.

Agenda 2: Action Taken Report of previous IQAC Meetings

Member Secretary, IQAC presented the Action Taken Report of the previous IQAC Meetings dated 03/02/2020 and 25/04/2020. All members unanimously approved the Action Taken Reports.

Agenda 3: Report on Quality Objective Parameters Set Targets not achieved by the Department and planning to achieve it

Member Secretary, IQAC presented the Analysis of Targets Achieved for 2019-20 by all the departments. She presented the parameters of concern of all the departments. (Annexure 1)

Based on the analysis sheet, Action plan for improvement was presented by Head of the Department on following parameters:

1. Civil Engineering: Action Plan for improvement of Students Placements.

2. Industrial Engineering: Action Plan for improvement of Students Placements and Research Publications in Journals.

3. Electronics and Communication: Action Plan for improvement in Research Publications in Journals and Consultancy.

4. Information Technology: Action Plan for improvement in Research Publications in Journals and Consultancy.

5. Mechanical Engineering: Action Plan for improvement in Research Publications in Journals and Consultancy.

Decision: It was decided that all the departments will work on the areas of concern of their department and take necessary corrective actions for improvement.

Agenda 4: Quality objective parameters targets for session 2020-21

Dr. Padma Adane, Management Representative, ISO presented the Quality objective parameters targets set for session 2020-21 for Engineering, MBA, MCA and First year. (Annexure 2)

Few Head of the Departments were of the opinion that looking to current Covid -19 Pandemic situation; it will be difficult to meet the set targets for the quality objective parameters related to students' activities.

Decision: It was decided that for the session 2020-21, quality objective parameters targets related to student activities will be decided by the respective departments. Apart from these students' quality objective parameters, any suggestions with regard to other parameters will be submitted to IQAC. Based on the suggestions, if required a separate meeting of Head of the Departments will be conducted for finalization of Quality objective parameters targets for session 2020-21.

Agenda 5: Introduction of new programs from session 2020-21

Dr. Avinash J. Agrawal, Dean Academics informed the house about the introduction of new programs from session 2020-21.

New UG programs introduced (intake: 60) are:
1. BE in Computer Science and Engineering (Data Science)
2. BE in Computer Science and Engineering (Artificial Intelligence & Machine Learning)
3. BE in Computer Science and Engineering (Cyber Security)
4. BE in Biomedical Engineering

New PG program introduced (intake: 12) is:
M.Tech. in Robotics and Automation

He also informed the house regarding the Closure/Reduction in Intake of UG and PG Programmes.

Decision: House appreciated for introducing new UG and PG Programmes in the emerging areas.

Agenda 6: E-governance Report

Dr. Preeti Voditel, In charge, JUNO, presented the E-governance Report for session 2019-20. She presented the new functionalities introduced in session 2019-20 which are:

- Google meet and Juno Campus integration for enabling online lecture conduction for faculty and students
- Online assignment uploading and evaluation
- Online Objective and subjective Quiz
- Honor Minor course registration and exam integration
- Open elective subject choice registration
- Configuration of feedback for online teaching
- Security and data protection aspects
- Faculty Profile
- FDP approval process

She also presented the Stakeholders feedback analysis for JUNO campus. She highlighted the positive and negative points of the feedback given.

Decision: Corrective actions to be initiated based on the Stakeholders feedback analysis for JUNO campus.

E-governance Report Approved by the House.

Agenda 7: Organization of International Conferences

Department of Computer Science and Engineering is organizing an Online International Conference on 'Information Systems, Data Science and Computing (ICDIC-2020)' in association with SHR University Heidelburg, Germany on 27 – 28, November 2020. Dr. M. B. Chandak, Head of the Department informed regarding the planning of the Conference.

Department of Electronics and Communication is organizing an Online International Conference on 'Electronic Systems, Signal Processing and Computing Technologies (ICESC-2020)' in association with University of the District of Columbia, Washington DC, USA on 04 – 05, December 2020. Dr. Rajesh Raut, Head of the Department briefed about the Knowledge Partners, Advisory Committee, Technical Committee and Organizing Committee.

Principal asked both Head of the Departments to Official Announce the organization of the Conferences.

Decision: Head of the respective Departments officially announced the organization of the ICDIC-2020 and ICESC-2020 International conferences.

Agenda 8: Any other agenda with permission of Chair

No other Agenda was discussed.

The meeting ended with vote of thanks from Member Secretary, IQAC.

Dr. (Mrs.) Meghana A. Hasamnis
Member Secretary, IQAC

Dr. Rajesh S. Pande
Principal and Chairman, IQAC

SHRI RAMDEOBABA COLLEGE OF ENGINEERING AND MANAGEMENT, NAGPUR-13

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Minutes of the Meeting, Dated: 31/08/2020

Sr. No.	Agenda Items	Action Taken
1.	Agenda 1: Confirmation of minutes of previous meeting	Minutes of the Meeting dated 03/02/2020 and 25/04/2020 were confirmed.
2.	Agenda 2: Action Taken Report of previous IQAC Meetings	Action Taken Report of previous IQAC Meetings dated 03/02/2020 and 25/04/2020 were approved.
3.	Agenda 3: Report on Quality Objective Parameters Set Targets not achieved by the Department and planning to achieve it	All the departments have prepared a roadmap for achieving the set targets for Quality Objective parameters and working on the areas of concern.
4.	Agenda 4: Quality objective parameters targets for session 2020-21	Suggestions on any other quality objective parameters and its targets apart from the students' parameters were asked to be submitted to IQAC from all the departments. No suggestions were given by the departments. Hence the quality objective parameters set by IQAC were finalized. Final quality objective parameters and its targets were communicated to all departments.
5.	Agenda 5: Introduction of new programs from session 2020-21	IQAC Noted and Appreciated.
6.	Agenda 6: E-governance Report	E-governance Report was Approved.
7.	Agenda 7: Organization of International Conferences	IQAC appreciated the departments for taking an initiative for the organization of the ICDIC-2020 and ICESC-2020 International conferences.

Dr. (Mrs.) Meghana A. Hasamnis
Member Secretary, IQAC