

**SHRI RAMDEOBABA COLLEGE OF ENGINEERING AND MANAGEMENT, NAGPUR-13**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**No. RCOEM/P/2017/64317**

**Date: 28/04/2017**

Meeting of Internal Quality Assurance Cell (IQAC) is scheduled as follows


Day/Date: Friday, 05/05/2017


Time: 3.00 pm

Venue: Conference Room, Administrative Block

**AGENDA**

1. Confirmation of minutes of previous meeting
2. Review of R&D Activities
3. Review of Placement Activities
4. Review of Alumni Activities
5. Any other agenda with the permission of Chair

  
**Dr. (Mrs.) Meghana A. Hasamnis**  
Member Secretary, IQAC

  
**Dr. Rajesh S. Pande**  
Principal and Chairman, IQAC

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Date: 08/05/2017**

**Minutes of the Meeting, Dated: 05/05/2017**

A meeting of Internal Quality Assurance Cell (IQAC) was held on 05/05/2017 at 3.00 pm in the Conference Room, Administrative Block at RCOEM, Nagpur.

**Following members and invitees were present**

1. Dr. Rajesh S. Pande, Principal and Chairman, IQAC
2. Dr. S. D. Mohagaonkar, Dean Second Shift
3. Prof. J. S. Joshi, Professor, Electrical Engineering
4. Dr. N. V. Shah, Professor, DMT
5. Dr. A. A. Aghase, HOD, DMT
6. Dr. Preeti Voditel, Incharge, GEMS
7. Prof. Aarti Karandikar, NBA Coordinator
8. Dr. P. K. Parlewar, Dean R&D
9. Dr. M. B. Chandak, HOD, CSE
10. Dr. P. D. Adane, Management Representative, ISO
11. Dr. P. S. Narkhede, Registrar
12. Dr. (Mrs.) Meghana A. Hasamnis, Member Secretary, IQAC

**Invitees:**

13. Dr. V. S. Deshpande, Professor, Industrial Engineering
14. Prof. P. A. Dwaramwar, III Cell Incharge
15. Dr. Rupesh Pias, DMT
16. Prof. Mridula S. Korde, Alumni Incharge
17. Dr. (Mrs.) A. A. Khurshid, HOD, Electronics Engineering
18. Dr. D. S. Adane, HOD, Information Technology
19. Dr. D. Mehra, HOD, Humanities
20. Dr. D. R. Zanwar, Industrial Engineering
21. Dr. M. M. Gupta, Mechanical Engineering
22. Dr. Y. M. Sonkhaskar, Mechanical Engineering
23. Dr. B. R. Chide, HOD, Mathematics
24. Dr. S. M. Pande, HOD, Physics
25. Dr. Anupam Kher, Dean T&P
26. Dr. P. B. Kulkarni, Dean Admissions

Member Secretary, IQAC welcomed all to the meeting

At the outset Dr. (Mrs.) Meghana A. Hasamnis, Member Secretary, IQAC welcomed Principal and Chairman, IQAC, Dr. Rajesh S. Pande, IQAC members, Head of Departments, Deans and all invitees for the IQAC meeting.

Thereafter, the agenda items were taken up for discussion with the permission of the Chair.

### **Agenda 1: Confirmation of minutes of previous meeting**

Member Secretary, IQAC presented the Minutes of the previous Meeting and the Action Taken Report. All members unanimously confirmed and approved the minutes of the meeting dated 13/02/2017.

### **Agenda 2: Review of R&D Activities**

Dean R&D presented the statistical data of R&D activities of the session on faculty publications and participation and organization of conferences / workshops / seminars etc.

Faculty publications, participation in conferences / workshops / seminars / Faculty Development programmes needs to be improved further. She emphasized that faculty should publish papers in reputed Journal such as SCI, SCOPUS, WoS. She further stated that not a single Conference was organized in the session. Also more number of research proposals need to be communicated.

**Principal asked Heads to immediately take corrective actions. He asked that all the Departments to target one research paper per faculty member.**

### **Agenda 3: Review of Placement Activities**

Dean T&P in his presentation focused on the placement statistics for last 3-5 years. He shared the details of the placements along with the analysis of performance of the students with respect to various branches, percentage bands, Core and IT, salary packages etc.

Dean T&P informed that they are targeting to bring more companies on campus for next year. Also the focus will be on core companies. He also stated that they have planned to identify and reach out to alumni and through them invite companies on campus for placement.

He informed that they are in the process of Identifying students committees to work in T&P. Work will be allocated to the students committee which can help for placement. The student committees will have the students from all departments.

He requested all the Head of the departments to cooperate and help the T&P department in identifying the companies and the prominent alumni of their departments.

Principal asked Dean T&P to target and bring 100 companies for campus placement for next year. Also he asked Dean T&P to train the students and conduct tests like AMCAT etc. He also asked all Head of the departments to cooperate.

#### Agenda 4: Review of Alumni Activities

Alumni Incharge presented the report of the activities conducted under Alumni Association in the presentation. The alumni association carries out various activities like mentoring current students, placement assistance, internship assistance, helping economically weak meritorious students through student welfare fund as well as scholarship sponsored by alumni, arranging alumni meets etc. The activities in brief are listed below that are carried out in the session


- Counseling Session regarding admission procedure.
- Alumni have sponsored scholarship for five meritorious and economically weak students of RCOEM till completion of their graduation.
- Organized a seminar on "Higher Education in Abroad" on 27<sup>th</sup> August 2016 were around 100 students participated. In the seminar students were briefed regarding GRE and TOFEL tests, MS degree options, On Campus Job, F1 Visa, Cost and Expenses in US and UK Universities.
- Alumni Visits/Alumni Student Interactions conducted.
- Alumni invited as Chief Guest/Key Note Speaker to address and guide the students.
- Alumni interaction via STTP.
- Video interaction with the Alumni to guide students is also conducted.


House suggested Alumni Incharge to locate top performing alumni from all the Departments and to establish and increase interaction with them.

#### Agenda 5: Any other agenda with the permission of Chair

No other agenda was discussed.

Meeting ended with vote of thanks by Member Secretary, IQAC.

  
Dr. (Mrs.) Meghana A. Hasamnis  
Member Secretary, IQAC

  
Dr. Rajesh S. Pande  
Principal and Chairman, IQAC

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Minutes of the Meeting, Dated: 05/05/2017

Sr. No.	Agenda Items	Action Taken
1.	Agenda 1: Confirmation of minutes of previous meeting	Minutes of the Meeting dated 13/02/2017 were confirmed.
2.	Agenda 2: Review of R&D Activities	Head of the Departments asked all faculty members to publish research papers in Scopus/SCI/WoS.
3.	Agenda 3: Review of Placement Activities	Dean T&P along with his team planned the visit to bring new companies on campus.
4.	Agenda 4: Review of Alumni Activities	In consultation with Departments the list of Alumni was identified.



Dr. (Mrs.) Meghana A. Hasamnis  
Member Secretary, IQAC