

SHRI RAMDEOBABA COLLEGE OF ENGINEERING AND MANAGEMENT, NAGPUR-13

INTERNAL QUALITY ASSURANCE CELL (IQAC)

No. RCOEM/P/2019/67473

Date: 12/02/2019

Meeting of Internal Quality Assurance Cell (IQAC) is scheduled as follows

Day/Date: Thursday, 14/02/2019

Time: 3.00 pm

Venue: Conference Room, Administrative Block

AGENDA

1. Confirmation of Minutes of previous Meeting

2. External Academic and Administrative Audit

Prof. J. S. Joshi


Professor, Electrical Department


3. Training and Placement Activities of DMT

Dr. Rajesh Vaidya

T & P Coordinator, DMT

4. Any other agenda with the permission of Chair


12/02/2019
Dr. (Mrs.) Meghana A. Hasamnis
Member Secretary, IQAC


Dr. Rajesh S. Pande
Principal and Chairman, IQAC

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 15/02/2019

Minutes of the Meeting, Dated: 14/02/2019

A meeting of Internal Quality Assurance Cell (IQAC) was held on 14/02/2019 at 3.00pm in the Conference Room, Administrative Block at RCOEM, Nagpur.

Following members and invitees were present

1. Shri. Govindlal Agarwal, Hon'ble General Secretary, RCOEM, Nagpur
2. Dr. Rajesh S. Pande, Principal and Chairman, IQAC
3. Dr. N. V. Shah, Professor, DMT
4. Dr. K. N. Agrawal, Professor, Mechanical
5. Dr. M. B. Chandak, HOD, CSE
6. Prof. J. S. Joshi, Professor, Electrical Department
7. Dr. A. A. Aghase, CoE
8. Prof. Aarti Karandikar, NBA Coordinator
9. Dr. P. D. Adane, Management Representative, ISO
10. Dr. P. S. Narkhede, Ex-Registrar
11. Dr. (Mrs.) Meghana A. Hasamnis, Member Secretary, IQAC

Invitees:

12. Dr. (Mrs.) A. A. Khurshid, HOD, EN/EDT
13. Dr. M. S. Kadu, Professor, Civil
14. Dr. R. B. Raut, HOD, EC
15. Dr. D. Mehra, HOD, Humanities
16. Dr. B. R. Chide, HOD, Mathematics
17. Dr. Chandan R. Vichoray, HOD, DMT
18. Dr. Rupesh Pias, Dean R&D
19. Dr. Rajiv Khaire, Associate Professor, DMT
20. Dr. P. D. Pachpor, HOD, Civil
21. Dr. P. B. Kulkarni, Dean Admissions
22. Dr. Amit Anurag, HOD, Physical Education
23. Dr. S. S. Butoliya, Chemistry Department
24. Prof. Kaushik Roy, MCA
25. Prof. Nikhil Damle, Registrar
26. Dr. Rajesh Vaidya, DMT
27. Mr. P. K. Toongar, Library

Member Secretary, IQAC welcomed all to the meeting.

At the outset Dr. (Mrs.) Meghana A. Hasamnis, Member Secretary, IQAC welcomed Shri. Govindlal Agarwal, Hon'ble General Secretary, RCOEM, Principal and Chairman, IQAC, Dr. Rajesh S. Pande, IQAC members, Head of Departments, Deans and all invitees for the IQAC meeting.

Thereafter, the agenda items were taken up for discussion with the permission of the Chair.

Agenda 1: Confirmation of minutes of previous meeting

Member Secretary, IQAC presented the Minutes of the previous Meeting and the Action Taken Report. All members unanimously confirmed and approved the minutes of the meeting dated 31/01/2019.

Agenda 2: External Academic and Administrative Audit

External Academic and Administrative Audit (AAA) of all the Academic and Administrative Departments of the institute was conducted on 26th and 27th November 2018. The team of external members comprised of

- Prof. S. Sivasubramanian, Former VC, Bharathiar University, Coimbatore and Noorul Islam University, Kumaracoil, Tamil Nadu
- Prof. Brajabandhu Pradhan, Former Professor, Department of Mechanical Engineering, IIT Kharagpur
- Dr. N. C. Shivaprakash, Professor, Department of Instrumentation, IISc, Bangalore

A committee was formed at institute level to prepare Implementation Strategies on External Academic and Administrative Audit (AAA) Report. Prof. J. S. Joshi, Professor, Electrical Department, Dr. K. N. Agrawal, Professor, Mechanical Department and Dr. M. S. Kadu, Professor, Civil Engineering were the members of the committee.

Prof. J. S. Joshi, Professor, Electrical Department presented the Implementation Strategies on External Academic and Administrative Audit (AAA) Report.

He started with the points which were appreciated by the committee. He then stated the Suggestions / Observations given by the committee in two parts.

Part A: Institution Level Suggestions derived out of Programme Level Audits

- A1. Infrastructure
- A2. Research, Publications and Grants
- A3. Centers and Laboratories
- A4. Faculty Development
- A5. Interaction with Industries
- A6. Teaching Learning Process

- A7. Students Progression
- A8. Outreach
- A9. Consultancy
- A10. General Science and Humanities

Part B: Suggestions for improvement in Central Facilities

- B1. Central Library
- B2. Registrar
- B3. Finance Office
- B4. Academics
- B5. Admissions
- B6. Training and Placement
- B7. Research and Development
- B8. Student Representative Council
- B9. III Cell
- B10. Incubation Centre
- B11. Controller of Examinations

Finally he stated the Recommendations for implementation by Internal Committee, the areas which need attention and initiatives for enabling further prospects, growth and ranking of the institution.

Implementation Strategies on External Academic and Administrative Audit (AAA) Report is enclosed in **Annexure 1**.

The report was submitted to IQAC. IQAC recommended to all the Departments to focus on the areas of concern and initiate the activities for the development and growth of the institution.

Agenda 3: Training and Placement Activities of DMT

Dr. Rajesh Vaidya, T & P Coordinator, DMT presented the Training and Placement activities conducted by Department of Management Technology. He stated the various activities conducted by the department for students in areas such as Training- Internship, Placement Training Activities, Outreach Activities. He elaborated as to what efforts the department is taking for the placement of students.

He presented the statistics of new recruiters added to the list for last three years. He presented the number of offers, number of corporate and unique offers received and the highest salary and average salary received by the students for last five years.

HOD, DMT, Dr. Vichory stated that special classes are conducted for communication skill development of students. One faculty of the department is taking additional classes on English Language.

Dr. N. V. Shah, Professor, DMT emphasized that more attention is given on practical approach rather than theoretical in the assessments given to the students.

Principal, Dr. R. S. Pande appreciated the efforts taken by the department for improving the placements and asked them to continue with the same.

Principal informed that MIDC industries association is ready to collaborate with our institute. The core areas are aligned with the departments at our institute. List of interested industry experts to be associated with our institute is communicated to the departments. Initiatives from the department can be in the form of Co-teaching, Internship etc.

He further informed that the Scheme and Syllabus of our institute is uploaded on VIA website. The industry experts can help us as job mentors for students and can help in faculty training.

He urged all to improve the Eco system between Industry – Academia. He asked III Cell to improve relationship with industry.

Agenda 4: Any other agenda with the permission of Chair

No other Agenda was discussed.

The meeting ended with vote of thanks from Member Secretary, IQAC.



Dr. (Mrs.) Meghana A. Hasamnis
Member Secretary, IQAC



Dr. Rajesh S. Pande
Principal and Chairman, IQAC

INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

Minutes of the Meeting, Dated: 14/02/2019

Sr. No.	Agenda Items	Action Taken
1.	Agenda 1: Confirmation of minutes of previous meeting	Minutes of the Meeting dated 31/01/2019 were confirmed.
2.	Agenda 2: External Academic and Administrative Audit	Implementation Strategies on External Academic and Administrative Audit (AAA) Report prepared and corrective actions initiated for the development and growth of institution.
3.	Agenda 3: Training and Placement Activities of DMT	IQAC noted the coveted achievement by Department of Management Technology and placed on record the appreciation of the IQAC.

Dr. (Mrs.) Meghana A. Hasamnis
Member Secretary, IQAC